

Jacobus Borough Council Meeting Minutes
April 6, 2011

Jacobus Borough Council met on the above date at the Borough Municipal Building. Council President Brian Dell called the meeting to order @ 7:30 p.m., and followed with a Prayer and the Pledge of Allegiance. Secretary Cindy Ferree called roll. In attendance were: Council President Brian Dell, Mayor Gruendler, Council Members- Jeff Hammers, Sandy Sheffer, Lance Beard and Solicitor Dave Jones. Council Vice President Bill Eshenour, Judy Gregory and Calvin Brooks were absent.

Approval of Council Minutes

Jacobus Borough Council reviewed the minutes from the Council Meeting of March 2, 2011. *Councilwoman Sandy Sheffer made a motion to approve the minutes of the March 2, 2011 Council Meeting, with correction as follows: In 'Persons on Agenda/Public Participation'; Letter A, the name 'Englerty' is corrected to read 'Englerth'. The motion was seconded by Councilman Lance Beard. Motion carried.*

Approval of Treasurer's Report

Secretary Ferree presented the Treasurer's Report for March 2011. *A motion was made by Councilwoman Sandy Sheffer to approve the March 2011 Treasurer's Report as presented. Councilman Jeff Hammers seconded the motion. Motion carried.* The Treasurer's report will be filed for audit.

Persons on Agenda/Public Participation

- A. Tom Wallace, Borough Engineer- **Reviewed street & boundary corrections to the Zoning Map; *Discussed 2012-2014 CDBG program; *Presented bids for the Woodland Drive Reclamation. Councilman Lance Beard made a motion to approve as presented, Fitz & Smith, Inc. as the lowest responsible bidder for the reclamation of Woodland Drive- Base project and Alternate Project- with \$10,000.00 of the project to be paid with Liquid Fuels funds. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried.*
- B. Steve Overmiller & Rick Snider- **Borough Officials & Solicitor Jones discussed access to the traffic signal control box- Police Door & Main Door, with Fire Co. reps. Access must be approved by Borough Council- currently only Jacobus Borough is authorized to access the doors. Mayor Gruendler & Borough Council will discuss the matter further.*

Action Taken

- A. YARPD Roster – *A motion was made by Councilwoman Sandy Sheffer to approve Resolution 2011-5, "appointing and accepting as policemen....York Area Regional Police Department". Councilman Lance Beard seconded the motion. Motion carried.*
- B. JLS By-Laws & Agreement – *Councilman Jeff Hammers made a motion to authorize Solicitor Jones to advertise an ordinance amending the JLS Intermunicipal Agreement & By-Laws for adoption at the Council meeting of May 4, 2011. The motion was seconded by Councilman Lance Beard. Motion carried.*
- C. Fireworks Ordinance – *A motion was made by Councilwoman Sandy Sheffer to approve Ordinance 2011-1, "amending the code of Ordinances... public display of Fireworks". Councilman Lance Beard seconded the motion. Motion carried.*
- D. YCCD MOU – *Councilman Lance Beard made a motion to approve execution of a 'Memorandum of Understanding' between the York County Conservation District and Jacobus Borough. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried.*

Borough Reports

- A. **Mayor** – Mayor Gruendler presented: **Police Report- 39.0 Police Service Hrs & 26.95 Admin. Hrs. in February, *Siren upgrade – A motion was made by Councilman Jeff Hammers to approve the purchase & installation of a new UHF siren decoder box and timing circuit for the alarm at the Municipal Building. Councilman Lance Beard seconded the motion. Motion carried; *2010 Census Results – 1517 is the new count for Jacobus Borough.*
- B. **Secretary** – Cindy reported/presented: **Zoning Map corrections & CDBG program discussed by Tom Wallace in 'Persons on Agenda/Public Discussion'; *A Workers Comp claim was filed by a JLAC EMS volunteer. Claimant has been released by the doctor. Discussed 'Caregiver' options for the 'Physicians Provider Panel' to be used for all WC claims in the future; *Information from the Borough's LGAC rep on YCPC action was presented; *Quickbooks 2011 & Payroll Service upgrades are complete; *Verizon correspondence for 'Tax-Exempt' status for telecommunications was reviewed & explained by Solicitor Jones; *2- YC Assessment appeals were denied; *Councilman Jeff Hammers made a motion to approve Park Reservations as follows: Pavilion & Kitchen. JLAC-5/21 /Pavilion & Bathroom: Rees-5/14, Shearer FR-6/19, Wolfe FR-7/9, Leisure Club- 7/1 /Full Rental: Martin-4/30, Sheffer FR-6/12, Lions Club-8/25. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried; *2011 LF Allocation of \$27,834.90 was received on April 1st; *Discussed PA One Call Mapping program- could be more cost effective by eliminating the receipt of some notifications. Cindy will work with Tom Wallace to set up 'mapping' for Jacobus Borough.*
- C. **BCO** – Mike reported: **In March, Mike received applications for: 2 permits/YC Parks Charitable Trust, 2 'Use' permits for Greybeard's/Geezers, 2 Zoning permits & 1 UCC permit; *Discussed concerned citizen complaint/Greybeards-Geezers activities*
- D. **EMC Report** – TV still needs mounting/Converter Box
- E. **JBSA Report** –Rick Snider who was in attendance at the meeting was asked if he had anything to report. He did as follows: **Gave an update on the status of the Sewer Pipe Cleaning project; *The JBSA has taken action on delinquent accounts and will be posting water shut-off notices.*

- F. **Solicitor** – Dave reported: *Explained 2 - ‘Notice of Rule to Show Cause’ received for 47 & 49 N. Main Street.
- G. **Finance & Budget Committee** – Councilwoman Sandy Sheffer reported the results of the 2010 Annual Audit & Financial Report performed by SF & Co. No matters to discuss.
- H. **Streets** – *Woodland Dr. reclamation project/Discussed in Tom Wallace’s report
- I. **Refuse/Recycling Committee** – No Report
- J. **Buildings and Grounds** – *Park Walking Paths- *A motion was made by Councilman Lance Beard to approve L.T. Godfrey, Inc. to pave an extension to the walking path at Jacobus Community Park at a cost of \$1,800.00 and to pave the Tot Lot walking path at a cost of \$1,200.00. Councilwoman Sandy Sheffer seconded the motion. Motion carried; *Councilman Lance Beard made a motion to approve the purchase & installation of a ‘Point-of-Use’ Hot Water Heater for the Municipal Office at a cost of \$606.00 as quoted by B. Landis Plumbing & Heating. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried; *A motion was made by Councilman Lance Beard to approve the purchases of certified playground mulch from Mighty Oak Mulch at a cost of \$21.00 p/ yrd. + \$30.00 Fuel Charge and Diamond Dirt from KBS, Inc. at a cost of \$38.00 p/yr. Total Costs will be approx. \$1,290.00 f/Mulch and \$836.00 f/Diamond Dirt. Councilwoman Sandy Sheffer seconded the motion. Motion carried; *Councilwoman Sandy Sheffer made a motion to approve execution of a License Agreement between Jacobus Borough and the Susquehanna League BB Team/’Jacobus Jackals’ and to waive the deposit fees stated in #10 of the agreement. The motion was seconded by Councilman Jeff Hammers. Motion carried.*
- K. **Community Events** – No Report
- L. **DASD Project** – No Report
- M. **JLS Recreation Association** – *Councilman Jeff Hammers will attend JLS’ April mtg. in lieu of a tentative absence by a Jacobus Borough representative.

Unfinished Business

- A. Traffic Signal Contract - **A motion was made by Councilman Jeff Hammers to execute an agreement with Milt’s Repair Service for Service & Maintenance of Jacobus Borough’s traffic signal. Councilman Lance Beard seconded the motion. Motion carried.*
- B. Mowing Schedule - *Discussed mowing of the Borough grounds/# of times various areas should be mowed. Councilman Lance Beard will discuss the matter with Mr. Eberly
- C. Park Security Committee – Tabled for discussion at a later date.

New Business

- A. 1st Lt. Daren M. Hidalgo – Discussed & approved dedicating the walking path extension at the Jacobus Community Park to 1st Lt. Hidalgo.

Correspondence

The following have been received and are on file for a limited time at the borough office:

- A. Thank you letter from the York Roadrunners for use of the Municipal Building for their annual run.
- B. Misc. Monthly, Quarterly & Annual Reports & Newsletters

Bills

- A. *Councilman Jeff Hammers made a motion to approve General Fund expenses in the amount of \$48,713.65 for March 2011 and ‘permission to pay’ 2011 April-to-date GF expenses of \$7,486.60 as presented in the Treasurer’s report. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried.*

Other Business

Adjournment

A motion was made by Councilman Lance Beard to adjourn the Council meeting at 10:19 p.m. Councilwoman Sandy Sheffer seconded the motion. Motion carried.

Jacobus Borough Council will meet next on May 4, 2011 @ 7:00 p.m.

Respectfully submitted,

Cynthia M. Ferree
Secretary/Treasurer
Jacobus Borough Council