

Jacobus Borough Council Meeting Minutes
August 3, 2011

Jacobus Borough Council met on the above date at the Borough Municipal Building. Council President Brian Dell called the meeting to order @ 7:00 p.m., and followed with a Prayer and the Pledge of Allegiance. Secretary Cindy Ferree called roll. In attendance were: Council President Brian Dell, Mayor Gruendler, Council Vice President Bill Eshenour, Council Members Jeff Hammers, Sandy Sheffer, Judy Gregory, Lance Beard and Roger Coleman, and Solicitor Dave Jones.

Approval of Council Minutes

Jacobus Borough Council reviewed the minutes from the Council Meeting of July 6, 2011. *Councilman Roger Coleman made a motion to approve the minutes of the July 6, 2011 Council Meeting as presented. The motion was seconded by Councilwoman Judy Gregory. Motion carried.*

Approval of Treasurer's Report

Secretary Ferree presented the Treasurer's Report for July 2011. *A motion was made by Councilwoman Sandy Sheffer to approve the July 2011 Treasurer's Report as presented. Council Vice President Bill Eshenour seconded the motion. Motion carried.* The Treasurer's report will be filed for audit.

Persons on Agenda/Public Participation

- A. Rick Snider – JBSA – Mr. Snider presented a letter of resignation for his Sewer Authority appointment. *Council Vice President Bill Eshenour made a motion to accept the letter of resignation as presented by Rick Snider for his Sewer Authority appointment. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried.*
- B. Ray Kuhn – JBSA – In light of the resignation of the JBSA Chairman, Mr. Kuhn presented a letter expressing his wish not to be considered for chairman of the Sewer Authority. Being Vice Chairman, Mr. Kuhn is willing to act as Chairman at the August 10th meeting only. Borough Council accepted Mr. Kuhn's letter. The Sewer Authority will reorganize at its August 10th meeting.
- C. Jeff Shank – Acker SDDL – Mr. Shank requested a waiver to the Borough's Ordinance requirements regarding stormwater detention basins and presented an alternate plan for a detention basin in the Acker SDDL. A discussion was held with comments accepted from Mr. Craig Whiting and Mr. William Acker. *A motion was made by Councilman Jeff Hammers to approve a waiver to the Borough Ordinance's detention basin requirements. The waiver allows a 2:1 slope rather than a 4:1 slope and must include a minimum of a 4 foot high fence around the basin and a grate covering the pipe at the point of discharge. Councilwoman Judy Gregory seconded the motion. Lance Beard abstained from voting on the motion. Motion carried.*
- D. Tom Wallace, Borough Engineer – Mr. Wallace participated in the discussion of the requested waiver for the Acker SDDL; *Presented updated information on Act 167 & Stormwater Ordinance requirements; *Also discussed under Tom's report: 35 Woodland Drive stormwater matter – *Councilman Lance Beard made a motion to authorize L. T. Godfrey to resolve the matter by saw cutting & placing a 'hump' at the driveway entrance at a cost of ±\$900.00. The motion was seconded by Councilman Roger Coleman. Motion carried.*
- E. Vince Byczynski, JLS – Mr. Byczynski presented a letter to, and discussed with, Borough Council ideas for future JLS activities and matters he would like to address prior to the Spring 2012 Baseball season.

Action Taken

- A. JBSA Vacancy – After discussion, *a motion was made by Councilman Lance Beard to appoint James E. Morouse of 7 Stonewood Drive to fill the vacated JBSA seat through the term expiration of December 31, 2011. Councilman Jeff Hammers seconded the motion. Motion carried.*
- B. JLS Funding – *Council Vice President Bill Eshenour made a motion to authorize disbursement of the balance of the Borough's municipal share to JLS Recreation Association in the amount of \$2,923.80, according to JLS' 2011 approved budget. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried.*

Borough Reports

- A. **Mayor** – Mayor Gruendler reported/presented: *Police Report- 34.25 Police Service Hrs & 33.09 Admin. Hrs. in June, Officer Montgomery doing various presentations around the community/approx. 12 to date *No District Court report; *No Fire Police requests; *Received letter from DA's office requesting donations for QRT program/Matter will be discussed further @ the Borough's budget meetings
- B. **Secretary** – Cindy reported/presented: **A motion was made by Councilwoman Judy Gregory to approve Park Reservations as follows: Pavilion & Bathroom: Cub Scout Pack #69-8/21, Small Pavilion: Rhonda Brown/1 yr. old's B-day Party-8/21. Council Vice President Bill Eshenour seconded the motion. Motion carried;* *Discussed Liability (Vehicle only) Insurance Coverage for Goodwill Fire Company & status of 1919 Ford Model T. Land & Water Vehicle schedule confirmed accurate by Steve Overmiller, President of GWF Co/Presented & discussed information on the PSAB's Insurance program & discussed various Insurance options. Cindy will obtain the premium cost to cover the 1919 Ford and will further research insurance programs & options; *Discussed possible revisions to the Borough's Transient Retail License Ordinance & Fees; *Presented breakdown of 2011 Engineering costs-to-date f/further review at 2011 Budget meetings/Currently just under \$7000.00 over budget through June 2011; *Portable Toilets - Permits in place for GWF Co.'s Labor Day event/Refund due GWF Co. for 2 permits due to error by the Borough's SEO/Permit in place f/Jacobus Lions Club & reimbursement received from The Lions Club for the purchase of temporary units for the 4th of July 'BLAST' event; Invoice received from YARPD for services on the 4th of July has been

forwarded to Jacobus Lions Club for reimbursement; *YA COG officially disbanded/\$32.87 received for Borough's share of account funds; *Assessment Hearing Notices; *ACS Vacation; 'Spring Maintenance' thank you letters sent

- C. **BCO** – *3 Permits issued in July: 1 each-Electrical, Roof Upgrade, Pool; *Discussed/Researched Zoning Ordinance for animals allowed as pets in Borough; *17 Farmington violation matter (Long Grass) addressed with Real Estate Agency/Violation Notice will be sent; * Mike will address 'Use of Home' matter discussed for property at Franklin St. & School Rd.
- D. **EMC Report** – *TV mounting/Converter Box- Dale Wise has confirmed he will do job.
- E. **JBSA Report** – *No Report
- F. **Solicitor** – Dave presented/reported: *Answered questions and reviewed in detail the 1st Draft of Jacobus Borough's 'Code of Ordinances' book received from General Code/Review must be returned by August 5, 2011
- G. **Finance & Budget Committee** – *GF CD matures on 8/30/11. Cindy will inform Council members of rates at the Council meeting of September 7, 2011, for approval of action to be taken on 9/8/11.
- H. **Streets** – No Report
- I. **Refuse/Recycling Committee** – No Report
- J. **Buildings and Grounds** – *Tot Lot Walking Path paved; *Municipal Bldg Door -Dale Wise has confirmed he will do job/Discussed Cantilever Roof quote from Dale Wise - \$3,990.00. Lance will obtain prices for an awning; *Recycling at Jacobus Community Park discussed/Bill and Judy will obtain pricing for containers & look into pick-up services.
- K. **Community Events** – *4th of July "BLAST" brought in approx. \$12,000.00 in profit for The Jacobus Lions Club
- L. **JLS Recreation Association** – *New Agreement/By-Laws have been distributed to JLS Recreation Association
- M. **Other** – No 'Other' Reports

Unfinished Business

- A. Park Security Committee – Roger Coleman presented information & proposals for park security/surveillance equipment at Jacobus Community Park. The matter, and related concerns, was discussed in detail. Roger will obtain further information.

New Business

- A. Councilman Beard inquired of the use of funds related to stipulations stated in the 'fireworks' donation letter to JLS Recreation Association from 'Beard's Towing'. Reimbursement of the funds have not yet been received by Jacobus Borough, therefore no official action has been taken on this matter. Further discussion of the matter led to several Council members stating when the funds are received they feel the money should be put into the General Fund to partially reimburse the account for the cost of the improvement to the walking path.

Correspondence

The following have been received and are on file for a limited time in the Borough Office:

- A. Misc. Monthly, Quarterly & Annual Reports & Newsletters

Bills

- A. *Councilwoman Judy Gregory made a motion to approve General Fund expenses in the amount of \$90,052.61 and Liquid Fuels expenses in the amount of \$10,000.00 for July 2011 and to authorize disbursement of August-to-Date expenses in the amount of \$6,344.16 as presented in the Treasurer's report. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried.*

Other Business

No 'Other Business' to report.

Adjournment

A motion was made by Councilman Lance Beard to adjourn the Council meeting at 10:32 p.m. Councilman Jeff Hammers seconded the motion. Motion carried.

Jacobus Borough Council will meet next on September 7, 2011 @ 7:00 p.m.

Respectfully submitted,

Cynthia M. Ferree
Secretary/Treasurer
Jacobus Borough Council

* - Denotes a change in subject