

## Jacobus Borough Council Meeting Minutes

March 2, 2011

Jacobus Borough Council met on the above date at the Borough Municipal Building. Council President Brian Dell called the meeting to order @ 7:00 p.m., and followed with a Prayer and the Pledge of Allegiance. Secretary Cindy Ferree called roll. In attendance were: Council President Brian Dell, Mayor Gruendler, Council Vice President Bill Eshenour, Council Members- Jeff Hammers, Sandy Sheffer, Judy Gregory, Lance Beard and Calvin Brooks and Solicitor Dave Jones.

### Approval of Council Minutes

Jacobus Borough Council reviewed the minutes from the Council Meeting of February 2, 2011. *Councilwoman Judy Gregory made a motion to approve the minutes of the February 2, 2011 Council Meeting. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried.*

### Approval of Treasurer's Report

Secretary Ferree presented the Treasurer's Report for February 2011. *A motion was made by Councilwoman Sandy Sheffer to approve the February 2011 Treasurer's Report as presented. Councilman Lance Beard seconded the motion. Motion carried.* The Treasurer's report will be filed for audit.

### Persons on Agenda/Public Participation

- A. Brian Bonini & Tom Englerty; C.S. Davidson, Inc./Tammy Klunk; YC Parks – YC Parks Subdivision – Borough Council, Borough Engineer-Tom Wallace and all parties listed here discussed the conditions & waivers as presented in the SD plan and approved by the JBPC for recommendation to Council of final approval of the subdivision plans for YC Parks Foundation Charitable Trust. *Councilman Lance Beard made a motion to approve the YC Parks Foundation Charitable Trust subdivision plans with waivers as presented, waiving fees related to storm water runoff and contingent on the following items: Receipt of final approval of the DEP Planning Module by YCCD and reimbursement to Jacobus Borough of Legal & Engineering Fees by YC Parks Foundation Charitable Trust. The motion was seconded by Councilman Calvin Brooks. Motion carried.*
- B. Paul Beck – Shooting Irish Lacrosse Club – *A motion was made by Councilman Jeff Hammers to approve use of the T-ball fields at Jacobus Borough Community Park by Mr. Beck for Lacrosse practice for the club's elementary-age teams. Scheduling will be done by JLS Recreation Association. Council Vice President Bill Eshenour seconded the motion. Motion carried.*
- C. Tom Wallace, Borough Engineer – *\*Discussed Bid Specs for possible street reclamation projects and a project The York Water Company would like to complete prior to any reclamations on Woodland Drive. Councilwoman Judy Gregory made a motion to approve authorizing James R. Holley and Associates, Inc. to advertise for bids, to be opened at the May 4<sup>th</sup> Council meeting, a street reclamation project on Woodland Drive, from Pine Street to Wildasin Drive. \$10,000.00 will be used from the Borough's Liquid Fuels fund for the project. The motion was seconded by Councilman Lance Beard. Motion carried; \*Reported Phase 1 of the Sewer Authority's project is scheduled to begin within the next week on York Road. \*Discussed West Boundary of the community park @ School Street; \*Mike discussed a matter related to properties at the East end of Meadow Street/Meadow Street spec questions*

### Action Taken

- A. Real Estate Tax Exoneration – *A motion was made by Councilman Lance Beard to approve reimbursement of Real Estate Taxes in the amount of \$132.88, for an approved Tax Exoneration for the property of 3 Pine Street, Jacobus, PA. The disbursement represents a rebate of taxes for 7 months of 2010. Councilman Calvin Brooks seconded the motion. Motion carried.*
- B. JLS By-Laws & Agreement – Discussed and tabled for action at a later date.
- C. Fireworks Ordinance/Amendment – *Councilman Jeff Hammers made a motion to approve authorizing Stock and Leader to advertise for adoption, with changes discussed, an ordinance "amending the Code of Ordinances.... for the Public Displays of Fireworks" for adoption at the April 6, 2011 Council meeting. The motion was seconded by Councilman Calvin Brooks. Motion carried.*

### Borough Reports

- A. **Mayor** – Mayor Gruendler presented: \*Police Report- 18.50 Police Service Hrs & 27.53 Admin. Hrs. in January, \*District Court Report f/February; \*DASD D.A.R.E. Program Invite- Calvin will attend; \*Discussed Fire Siren @ Borough Bldg; \*Dallastown Borough correspondence/Fire Police- 60 day notice
- B. **Secretary** – Cindy reported/presented: \*General Code review/Discussed History article & issues with the Borough's Zoning Map-Streets & Boundaries; *\*A motion was made by Council Vice President Bill Eshenour to approve the Secretary's attendance at a 'free' GIS Based Web Mapping Application Class offered by YCPC on May 10<sup>th</sup>. Councilman Calvin Brooks seconded the motion. Motion carried; \*Presented list of reports completed & coming due/Add'l Secretarial time budgeted for 2011 has allowed Borough work to be 30 to 60 days ahead of prior years; \*Volunteer roster list not yet*

received from Lions Ambulance Club; \*OSS Correspondence/Approved Caregiver f/Workers Comp discussed; \*Annual inspection of Fire extinguishers completed; \*Requests for Electric Service discussed; \*Newsletter Deadline/Rabbittransit Article; \*YCBA Dinner Mtg.; \*YCPC Projects; \*Must upgrade to QBKS 2011 to continue Quickbooks Payroll Service; \*YCPC Block Grant Info. f/yrs 2012-2014; \*Reminders- Statements of Financial Statements; \*Fax Machine-working properly at this time

- C. **BCO** – Mike reported: \*Discussed matters in the Borough Engineer’s business/’Persons on Agenda’; \*No Permits issued in February; Discussed Greybeard ‘Use Permit’ matter
- D. **EMC Report** – TV still needs mounting/Converter Box
- E. **JBSA Report** – No Report
- F. **Solicitor** – Dave reported: \*Fireworks Ordinance/Discussed in ATBT; \*JLS By-Laws & Agreement/A mtg. will be scheduled with the JLS Tri-Municipal Committee & Municipal Solicitor’s to further refine the documents; \*BVFR & Associates/Ltr. of Support request for Aptagen, LLC
- G. **Finance & Budget Committee** – *Councilwoman Judy Gregory made a motion to authorize the Borough Secretary to reinvest the mature Escrow Certificate of Deposit at the highest rate available for a term of 6 to 12 month;s per recommendation of the Finance & Budget committee members. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried;* \*Playground Acct is inactive & a transaction must be done to reactivate the acct. & avoid a monthly fee/Council directed Cindy to withdraw, then deposit, equal amounts on the account.
- H. **Streets** – \*Woodland Dr. reclamation project/Discussed in ‘ATBT
- I. **Refuse/Recycling Committee** – No Report
- J. **Buildings and Grounds** – \*Discussed work to connect the Community Park ‘walking path’ to the DASD path/Dedicate to 1<sup>st</sup> Lt. Daren Hidalgo; \*Discussed paving the Tot Lot path; \**A motion was made by Councilman Lance Beard to authorize Ed Lehman, Contractor, to order and install a new entrance door. Councilwoman Judy Gregory seconded the motion. Motion carried.* Ed will be asked to provide a quote to install a cantilever roof at the building entrance; \*Hot Water Heater in Municipal Bldg. not working/Landis Plumbing will be contacted for service: \*Vegetation Contracts negotiated- *Councilman Lance Beard made a motion to approve the Borough’s Vegetation Contracts with J. C. Ehrlich & Co., as presented. The motion was seconded by Councilwoman Judy Gregory. Motion carried;* \**Councilman Lance Beard made a motion to approve Knaper’s Stop & Go for 2011 portable toilet service at the cost as presented. The motion was seconded by Council Vice President Bill Eshenour. Motion carried;* \*The Community Park will be scheduled to be opened for the season, on or about, April 1, 2011; \*Traffic Signal/Council member reported Goodwill Fire Co. is in possession of a key to the control box- the fire co. will be asked to turn the key over to the borough- the Borough continues to work on the ownership/control matter of the traffic signal; \*Jeff and Lance will meet & devise a maintenance schedule for the Borough’s mowing contract.
- K. **Community Events** – No Report
- L. **DASD Project** – No Report
- M. **JLS Recreation Association** – \*Tri-Municipal Committee/JLS By-Laws & Agreement – Discussed in Solicitor’s report

### Unfinished Business

- A. No *Old Business* to discuss.

### New Business

- A. No *New Business* to discuss.

### Correspondence

*The following have been received and are on file for a limited time at the borough office:*

- A. YCPC Minority and Female Owned Businesses List
- B. REALTORS Assoc. of York & Adams County/YC Real Estate Market Report
- C. 2011 Construction Buyers Guide
- D. PA One Call/2011 Safety Guide & Directory
- E. PSAB Energy Procurement Program/New Endorsed Program with APPI Energy
- F. Misc. Energy Rate Offers
- G. Misc. Monthly, Quarterly & Annual Reports & Newsletters

### Bills

- A. *Councilwoman Judy Gregory made a motion to approve General Fund expenses in the amount of \$21,407.55 for February 2011 and ‘permission to pay’ 2011 March-to-date GF expenses of \$7,547.97 as presented in the Treasurer’s report. The motion was seconded by Councilman Jeff Hammers. Motion carried.*

### Other Business

- A. No ‘*Other Business*’ to report

## **Adjournment**

*A motion was made by Councilman Lance Beard to adjourn the Council meeting at 10:44 p.m. Councilman Calvin Brooks seconded the motion. Motion carried.*

Jacobus Borough Council will meet next on April 6, 2011 @ 10:38 p.m.

Respectfully submitted,

Cynthia M. Ferree  
Secretary/Treasurer  
Jacobus Borough Council

\* - Denotes a change in subject