

**Jacobus Borough Council Meeting Minutes
May 4, 2011**

Jacobus Borough Council met on the above date at the Borough Municipal Building. Council President Brian Dell called the meeting to order @ 7:00 p.m., and followed with a Prayer and the Pledge of Allegiance. Secretary Cindy Ferree called roll. In attendance were: Council President Brian Dell, Mayor Gruendler, Council Vice President Bill Eshenour, Council Members-, Sandy Sheffer, Judy Gregory and Lance Beard. Councilmen Jeff Hammers and Calvin Brooks, and Solicitor Dave Jones were absent. Councilman Hammers arrived at approx. 7:07 p.m. and Solicitor Jones at approx. 8:13 p.m.

Approval of Council Minutes

Jacobus Borough Council reviewed the minutes from the Council Meeting of April 6, 2011. *Councilwoman Sandy Sheffer made a motion to approve the minutes of the April 6, 2011 Council Meeting as presented. The motion was seconded by Councilwoman Judy Gregory. Motion carried.*

Approval of Treasurer's Report

Secretary Ferree presented the Treasurer's Report for April 2011. *A motion was made by Council Vice President Bill Eshenour to approve the April 2011 Treasurer's Report as presented. Councilman Lance Beard seconded the motion. Motion carried. The Treasurer's report will be filed for audit.*

Persons on Agenda/Public Participation

- A. Sharon Reynolds, YCPC – Presented a proclamation to Borough Council for “Recognition of the Designation of Growth and/or Rural Areas in Jacobus Borough”.
- B. Roger Coleman – Mr. Coleman and Council discussed Roger's interest in serving on Jacobus Borough Council.

Action Taken

- A. Borough Council Resignation – *Council Vice President made a motion to accept, with regret, the resignation of Calvin D. Brooks III from Borough Council as presented in his Resignation Letter. The motion was seconded by Councilwoman Judy Gregory. Motion carried.*
- B. Borough Council Appointment – *A motion was made by Councilman Lance Beard to appoint Roger W. Coleman to Jacobus Borough Council for a seat with a term expiring Dec. 31, 2013. Mr. Coleman's appointment will expire on Dec. 31, 2011, completing the first half of the 4 year term. Councilman Jeff Hammers seconded the motion. Motion carried. Roger W. Coleman was sworn in at approximately 7:32 p.m. by Mayor Gregory Gruendler.*
- C. JBSA Resignation – *Councilwoman Judy Gregory made a motion to accept the resignation of Roger W. Coleman from the Jacobus Borough Sewer Authority as presented in his letter of resignation. The motion was seconded by Council Vice President Bill Eshenour. Motion carried.*
- D. Traffic Signal Training & Insurance – **Training has not yet been scheduled; *A motion was made by Councilman Lance Beard to approve the addition of the Traffic Signal, Flashing Signals, Control Box and all related accessories to Jacobus Borough's property insurance. The Signals, Control Box and all related accessories will be covered at total replacement & installation costs for an additional premium of approx. \$352.00 as quoted by H. A. Thomson Co. Council Vice President Bill Eshenour seconded the motion. Motion carried; *Councilman Jeff Hammers made a motion to authorize Solicitor Jones to compose & send a letter to Goodwill Fire Co., Station 18. The letter will state Jacobus Borough owns, and is responsible for, the traffic signal and therefore designates Milt's Repair Service & YARPD as the only authorized personnel to have access to any portion of the traffic signal control box, and all 'Control Box' keys held by Goodwill Fire Company personnel must be turned over to Jacobus Borough. The motion was seconded by Councilman Roger Coleman. The motion was approved unanimously by Voice vote. Motion carried.*
- E. JLS Operating Agreement & By-Laws/Ordinance 2011-2 – *A motion was made by Councilman Jeff Hammers to adopt Ordinance 2011-2, "An Ordinance of Jacobus Borough... for a Joint Recreation Association" and the revised 'By-Laws' for JLS Recreation Association. Councilwoman Sandy Sheffer seconded the motion. Motion carried.*
- F. Tax Exonerations – *Councilman Roger Coleman made a motion to approve a refund of Real Estate taxes for exonerations approved April 5, 2011. The refunds will be as follows: \$68.32/100 Woodland Drive and \$83.32/120 Woodland Drive. The motion was seconded by Councilwoman Judy Gregory. Motion carried.*
- G. Goodwill Fire Co. List of Events – *A motion was made by Council Vice President Bill Eshenour to approve the REVISED 2011 List of Events for Goodwill Fire Co., Station 18 as presented. Councilman Lance Beard seconded the motion. Motion carried.*
- H. CUMC Yard Sale – *Council Vice President Bill Eshenour made a motion to approve an additional 'free' day on Thursday, June 30th for CUMC's annual July 4th Yard Sale. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried.*

Borough Reports

- A. **Mayor** – Mayor Gruendler presented: **Police Report- 27.0 Police Service Hrs & 37.52 Admin. Hrs. in March, *District Court report; *Alarm response at 141 S. Main St/Alarm Permit has been secured from, and paid by, the property owner; *Sec. Ferree reported the equipment for the siren upgrade has not yet been received by B. Moyer Communications/Verizon was notified on May 4, 2011 to disconnect the 'alarm' line; *Correspondences received: U.S. Census Bureau Survey, Dept. of Emergency Services/Digital Trunk Radios & a certified letter from DEP/Integrated Water Resources Plan*

- B. **Secretary** – Cindy reported/presented: *2nd Mtg. w/YCPC & County Control f/ additional corrections (streets & boundaries) to Jacobus Borough map/Corrections still in process; *Provider Panel for WC Insurance has been finalized & given to employees, Goodwill Fire Co. & Lions Ambulance Club; *3 YC Assessment appeal hearing notices received; *Councilwoman Sandy Sheffer made a motion to approve Park Reservations as follows: Pavilion: Golden FR-8/28, Full Rental: Bennett FR-7/24, Jackson FR-8/7, Goodwill Fire Co-9/4 & 9/5/11. The regular 'Use of Facility' fees for GWC will be waived, but payment of the Maintenance & 'RSD' (Refundable Security Deposit) fee is required. The motion was seconded by Councilwoman Judy Gregory. Motion carried; *Borough Code Supplement #6 distributed; *LGAC Dinner Meeting invitation
- C. **BCO** – Mike reported/discussed: *Permits were issued as follows in April 2011: 5 Building Permits issued-3 Sheds, 1 Garage, 1 Deck, 2 UCC permits & 13 Use permits; *Process f/Pool Permits & Fees/Obtained Borough approval to collect payment in advance for temporary pool permits; *Complaint received about Greybeards from a woman in Stewartstown; *UCC 'sprinkler' requirements/Requirements repealed by Corbett
- D. **EMC Report** – TV still needs mounting/Converter Box
- E. **JBSA Report** – No report
- F. **Solicitor** – Dave reported: *ZHB's Solicitor resigned /ZHB's responsibility to acquire a new Solicitor; *UCC 'sprinkler' requirements discussed in BCO report
- G. **Finance & Budget Committee** – No report
- H. **Streets** – Council President Brian Dell reported/discussed: *0 Park Street wash-out @ Storm Sewer; *Attendance at, and Information from, PA DOT 'Traffic Sign' seminar
- I. **Refuse/Recycling Committee** – No Report
- J. **Buildings and Grounds** – *Community Park & Tot Lot Walking Paths/Not yet paved; *Municipal Bldg Door not yet installed/Quote not yet received for cantilever roof; *Municipal Bldg. Hot Water Heater/On order; *License Agreement w/Susq. Lg. BB Team has been fully executed & is on file; *'Jackals' okay w/Diamond Dirt/New order on hold; *Landscape Mulch f/Community Park/Judy & Lance will take care of purchase & pick-up; *Office Landscape/Cindy will take care of when weather & time permit; *2011 Mowing Schedule reviewed & edited/Cindy will revise & present to Mr. Eberly; *Community Service Offers/'Kids Connections' summer camp-Cindy will notify-Trash clean-up at Community Park & Municipal Bldg./'Week of Hope'-Lance will compile maintenance list & work out details w/contact person.
- K. **Community Events** – *Jacobus Lions Club hosting the 2011 4th of July 'BLAST' event
- L. **DASD Project** – No Report
- M. **JLS Recreation Association** – *A motion was made by Councilman Roger Coleman to approve the 'Use of Facilities' at Jacobus Community Park for JLS Baseball Opening Day event. The regular 'Use of Facility' fees will be waived, but payment of the Maintenance & 'RSD' fees is required. Councilwoman Judy Gregory seconded the motion. Motion carried.

Unfinished Business

- A. Park Security Committee – Tabled for discussion at a later date.

New Business

- A. No "New Business" to report

Correspondence

The following have been received and are on file for a limited time in the Borough Office:

- A. Thank you letter from the Dallastown Historical Society/Mayor Scott memorial
- B. Misc. Monthly, Quarterly & Annual Reports & Newsletters

Bills

- A. Councilman Lance Beard made a motion to approve General Fund expenses in the amount of \$39,974.55 for April 2011 and 'permission to pay' 2011 May-to-date GF expenses of \$569.72 as presented in the Treasurer's report. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried.

Other Business

Adjournment

A motion was made by Councilwoman Judy Gregory to adjourn the Council meeting at 10:00 p.m. Councilman Jeff Hammers seconded the motion. Motion carried.

Jacobus Borough Council will meet next on June 1, 2011 @ 7:00 p.m.

Respectfully submitted,

Cynthia M. Ferree
Secretary/Treasurer
Jacobus Borough Council

* - Denotes a change in subject