

**Jacobus Borough Council Meeting**  
**Meeting Date: November 4th, 2020**

**Call to Order**

Council President Roger Coleman called the meeting to order at 7:00 p.m.

**Opening Invocation and Pledge of Allegiance**

Invocation was offered by Council President Roger Coleman and was followed by the Pledge of Allegiance led by Lance Beard.

**Roll Call**

Present were Roger Coleman, Lance Beard, Greg Gruendler, Donald Wright, Jill Conner, Sandy Sheffer, Jeff Hammers, and Sarah Doyle, Esquire.

**Minutes and Treasurer's Report**

- Minutes of October Council Meeting – Donald Wright made a motion to accept the October 7th, 2020 Council Meeting minutes as presented. The motion was seconded by Jeff Hammers. Motion carried unanimously.
- Treasurer's Report – Profit & Loss Statement for October was provided and reviewed by all. Included in the report was a statement of current balance in all bank accounts. A motion was made by Donald Wright to accept the October 2020 Profit & Loss Statement and bank balance as presented. The motion was seconded by Jill Conner. Motion carried unanimously.

**Persons on the Agenda/Public Participation**

- Luke Bowman, Eagle Scout candidate  
Master Bowman presented a completion of project in building of a picnic table behind the municipal building. The project was completed "as much as possible" as roofing material is currently on back order for two weeks. He plans on completing installation of the roof when materials arrive, however is requesting council to sign off on "completion". Donald Wright denied request to sign for the completion when the project is not yet completed. Mr. Wright motioned for Council President to sign off on the project when it is complete, without Mr. Bowman having to wait for the next council meeting. Lance Beard seconded the motion. Motion carried unanimously.
- Irene Rentzel, Doug Jackson, 35 S Main Street

Mrs. Rentzel is concerned about the development at 17 S Main Street as she shares a boundary with said property. The Office Manager presented her with an update on the project. To date, Inch & Co. (the developer) has been served formal orders to “Cease and Desist” from the Conservation District for many violations pertaining to the project. Mainly for not obtaining a National Pollutant Discharge Elimination System (NPDES) permit before the start of demolition and excavation. In addition, PennDot had informed the Borough that the developer is not allowed by law to continue on the project until they have been issued a Highway Occupancy Permit. Inch & Co has since decided to use the originally approved land development plan on file and not make the changes they had proposed. To reactivate the preapproved plan on file, they now need to submit for approval an estimate cost to the Borough and also Borough’s engineer. Based on the estimated cost, a bond will then have to be posted.

- Candidate interview for Council Person  
Four candidates were interviewed – Mike Hammers, Debbie Loucks, Dawn McElhiney, and Phyllis Bowers. The term to serve will be for the majority of 2021, ending on December 31<sup>st</sup> 2021.

### **Action to be Taken**

A 2021 Proposed Budget was presented to Borough Council. Some minor changes were made to the proposal by Council. Donald Wright made a motion to advertise the revised 2021 Proposed Budget. The motion was seconded by Sandy Sheffer. Motion carried unanimously.

### **Borough Reports**

- **Mayor & Emerg. Mgmt.**
  - Mayor Greg Gruendler presented: \*YARPD report for September 2020 – 47.65 police service hours, 23.25 administrative hours, with a running total of -80.23 hours; 25 response calls, 4 of which were for medical emergencies and one child abuse incident; \*YARPD is now testing the use of “body cams” on select officers. \*Glen Rock requested Fire Police assistance for their Christmas Eve carolers. Donald Wright made a motion to approve Fire Police assistance to Glen Rock on Christmas Eve. The motion was seconded by Jeff Hammers. Motion carried unanimously.
  - Donald Wright presented: \* Brad Peters of Site Design Concept donated services of his company to draw up a site plan for a new five-bay building for the Goodwill Fire Company with living quarters on

the second floor. This proposed building will be behind the current building, along York Road. An architectural firm has also donated their time in skills and labor to draw up preliminary designs that will be used for capital campaigning.

- **Office Manager**

- Update on the 17 S Main Street development project as presented above.
- Working on submitting the Act101, Section 904 Recycling Program Performance Grant.

- **Solicitor**

- Attorney Doyle has drafted a change in the Borough's ordinance pertaining to "Certificate of Use" whereby the five-year renewal application will be removed and alterations were also made to the signage ordinance. A motion was made by Donald Wright to approve Attorney Doyle to advertise the change to Borough ordinances. The motion was seconded by Jill Conner. Motion carried unanimously.

- **Streets**

- Donald Wright had identified three potholes on Cherry Lane which would need to be fixed before winter weather arrives. As an addition to the fix, Mr. Wright proposed for Cherry Lane, from the alley next to Christ Church to Water Street, to be resurfaced. Mr. Wright also identified three inlets that needed repair – on Wildasin, Stonewood and Ameda.
- Lance Beard made a motion to approve Attorney Doyle to eliminate from our ordinance a permit requirement for setting up chemical toilets within the Borough. The motion was seconded by Donald Wright. Motion carried unanimously.
- Donald Wright brought up for consideration the re-zoning of Main Street. Currently, Main Street has pockets of Commercial zoned properties within a majority of Residential zoned properties. Mr. Wright would like to see Main Street, from York Road to Geiselman zoned entirely Commercial. Jeff Hammers was opposed to the idea, stating that all commerce on Main Street would "change the nature of our community".
- Donald Wright reported that Grant Anderson from Site Design Concepts will be presenting a proposal and cost estimate at the next Council meeting for stormwater management on Hillside. This work is projected for 2021.

- **Buildings and Grounds**

- Council had discussed installing a new fence at the baseball field as budgeted for 2021. This is mainly to mitigate baseballs from being hit out of the field. Lance Beard will be obtaining quotes for this fence.
- The Community Park has been winterized. Plumber informed that the expansion tank for the hot water heater needs to be replaced. Council decided that in the Spring, a new tank will be purchased and installed.
- Flagpole lights at the park were fixed by the electrician. However, due to the in-ground position of these lights, they will likely fail again due to moisture. An alternate light source for the flagpole will be discussed with the electrician.

### **Adjournment**

A motion was made by Donald Wright to adjourn the meeting at 9:32 p.m. Lance Beard seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Sue Cheah  
Office Manager/Treasurer