

Jacobus Borough Council Meeting Minutes
October 5, 2011

Jacobus Borough Council met on the above date at the Borough Municipal Building. Council President Brian Dell called the meeting to order @ 7:00 p.m., and followed with a Prayer and the Pledge of Allegiance. Secretary Cindy Ferree called roll. In attendance were: Council President Brian Dell, Mayor Greg Gruendler, Council Members, Sandy Sheffer, Judy Gregory, Lance Beard and Roger Coleman. Council Vice President Bill Eshenour, Council member Jeff Hammers and Solicitor Dave Jones were absent.

Approval of Council Minutes

Jacobus Borough Council reviewed the minutes from the Council Meeting of September 7, 2011. *Councilman Roger Coleman made a motion to approve the minutes of the September 7, 2011 Council Meeting as presented. The motion was seconded by Councilwoman Roger Coleman. Motion carried unanimously.*

Approval of Treasurer's Report

Secretary Ferree presented the Treasurer's Report for September 2011. *A motion was made by Councilwoman Sandy Sheffer to approve the September 2011 Treasurer's Report as presented. Councilman Lance Beard seconded the motion. Motion carried unanimously.* The Treasurer's report will be filed for audit.

Persons on Agenda/Public Participation

- A. Patrick Buhl, SEO – Not present
- B. John Lakatos, Crime Intervention Alarm Co., Inc. – Presented & discussed a proposal for purchase & installation of a DVR Surveillance System for Jacobus Community Park. A Maintenance agreement for the system, which includes 5 cameras, would be \$60.00 p/month and includes cleaning every 6 months, free repairs, parts & labor. The system also has a 1 yr. warranty upon installation.
- C. Katie Gammage, Borough resident – Not present
- D. Jeff Hotem and Vince Byczynski, JLS Recreation Association – Reviewed & discussed with Borough Council, JLS' tentative 2012 proposed budget & programs.

Action Taken

- A. Winter Maintenance – *A motion was made by Councilman Lance Beard to extend the 2010-2011 Winter Maintenance contract with L. T. Godfrey until bids are received for the 2011-2012 Winter Maintenance contract. Councilwoman Judy Gregory seconded the motion. Motion carried unanimously.*
- B. EIT Ordinance – *Councilman Roger Coleman made a motion to authorize Stock and Leader to advertise the proposed EIT Ordinance, 2011-3, for final adoption at the November 2, 2011 Council meeting. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried unanimously.*
- C. Transient Business Retail License Ordinance – *A motion was made by Councilwoman Judy Gregory to pre-authorize Stock and Leader to advertise the proposed amendments to the Transient Business Retail Ordinance in conjunction with the advertisement of other ordinances currently under review by Jacobus Borough. Councilman Roger Coleman seconded the motion. Motion carried unanimously.*
- D. PIRMA Liability Insurance – *Following a review of Jacobus Borough's liability insurance and information received from, Goodwill Fire Company, regarding vehicle liability coverage held by the fire company showing a minimum coverage of \$1,000,000.00 each p/occurrence & injury, \$3,000,000.00 general aggregate and an additional commercial umbrella including \$1,000,000.00 p/occurrence & \$2,000,000.00 general aggregate, Councilman Roger Coleman made a motion to delete Jacobus Borough's optional vehicle liability insurance for Goodwill Fire Company, Station 18's fire & water rescue vehicles while continuing to maintain the monetary contribution of \$13,600.00 for the 2012 budget. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried unanimously.*

Borough Reports

- A. **Mayor** – Mayor Gruendler reported/presented: *Police Report- 45.75 Police Service Hrs & 30.42 Admin. Hrs. in August, District Court report f/ August/\$244.75 received for Local Ordinance & Vehicle Code Violations; *No Fire Police requests; *Siren at the Municipal Building is working properly
- B. **Secretary** – Cindy reported/presented: **A motion was made by Councilman Roger Coleman to retroactively approve a Park Reservation as follows: Pavilion & Kitchen: Nora Burns/Oct. 1st. Councilman Lance Beard seconded the motion. Motion carried unanimously;* *Borough Council discussed a request by CUM Church to pre-approve additional 'free' Yard Sale days for the July 4th weekend in the year 2012 with the option of using the following weekend for its 'free' yard sale. All were in agreement a precedence should not be set, therefore CUM Church must apply & pay the application fee according to Borough Ordinance for any days or weekends, not included in the official 'free' days, it would like to include in its yard sales; *Assessment Hearing & result updates; *2011 PURTA Allocation of \$567.47 received; *Estimated 2012 LF Allocation Notice received/\$28,833.75/Actual amount to be adjusted for 2010 population count upon distribution; *Distribution of Code Books/ECode360 Information – *Councilwoman Judy Gregory made a motion to authorize Stock and Leader to advertise the proposed Ordinance to adopt the new Code Book of Ordinances for Jacobus Borough. The motion was seconded by*

Councilwoman Sandy Sheffer. Motion carried unanimously; *Newsletter Delivery/Information error; *YCPC action on local municipal projects; *ECRIN correspondence

- C. **BCO** – *No report
- D. **EMC Report** – *No report
- E. **JBSA Report** – *No report
- F. **Solicitor** – *No report
- G. **Finance & Budget Committee** – *Reminders: Budget Hearing meeting is set for October 19, 2011 & Budget Development meeting is set for October 26, 2011, both beginning @ 7:00 p.m.
- H. **Streets** – *It will be a minimum of 6 weeks yet before L. T. Godfrey will install the Stormwater ‘humps’ @ 31 & 35 Woodland Drive; *A motion was made by Councilwoman Sandy Sheffer to authorize an offer be made to Springfield Twp. to purchase from Jacobus Borough, 8U-Channel Posts & 12 U-Channel Anchors at a cost of \$20.00 & \$6.00 respectively. Councilman Roger Coleman seconded the motion. Motion carried unanimously. The Borough no longer uses this type of post.
- I. **Refuse/Recycling Committee** – *Council briefly reviewed the Borough’s Refuse & Recycling Ordinance for needed revisions. Further review will be completed by working with Solicitor Jones of Stock and Leader. Councilman Lance Beard made a motion to pre-authorize Stock and Leader to advertise the Refuse & Recycling Ordinance when the amendments are complete in conjunction of other ordinances currently under review. The motion was seconded by Councilwoman Judy Gregory. Motion carried unanimously.
- J. **Buildings and Grounds** – *Councilman Lance Beard will obtain awning quotes for the November Council meeting; *Point-of-Use Water Heater has been installed and has passed the electrical & plumbing inspections; *Secretary Ferree will schedule winterization of, and removal of the portable toilet at, the Community Park and Furnace maintenance at the Municipal Building for October 31, 2011
- K. **Community Events** – *Councilwoman Sandy Sheffer gave an update for the Christmas Tree Lighting ceremony set for December 10, 2011 @ 6:30 p.m./Roger confirmed the ‘White Rose Chorus’ will participate & lead the carol singing.
- L. **JLS Recreation Association** – *2012 Proposed Budget/Discussed in ‘Persons on Agenda/Public Participation’
- M. **Other** – No ‘Other’ Reports

Unfinished Business

- A. Park Security Committee – Following further discussion, a motion was made by Councilwoman Sandy Sheffer to approve the purchase of a DVR Surveillance System as proposed, less the sales tax listed, from “Crime Intervention Alarm Company” & up to \$8,000.00. An internet connection & an annual Maintenance Plan will also be purchased. Final costs will be determined by any additional equipment needed, the cost of installing internet service & upon agreement of the terms & conditions of the annual Service Policy. Councilman Roger Coleman seconded the motion. Motion carried unanimously.

New Business

- A. No ‘New Business’ to discuss.

Correspondence

The following have been received and are on file for a limited time in the Borough Office:

- A. Misc. Monthly, Quarterly & Annual Reports & Newsletters

Bills

- A. Councilwoman Judy Gregory made a motion to approve General Fund expenses in the amount of \$29,055.18 for September 2011 and to authorize disbursement of October-to-Date expenses in the amount of \$20,672.20 as presented in the Treasurer’s report. The motion was seconded by Councilwoman Sandy Sheffer. Motion carried unanimously.

Other Business

No ‘Other Business’ to report.

Adjournment

Councilman Lance Beard made a motion to adjourn the meeting at 10:13 p.m. The motion was seconded by Councilman Roger Coleman. Motion carried unanimously.

Jacobus Borough Council will meet next on November 2, 2011 at 7:00 p.m.

Respectfully submitted,

Cynthia M. Ferree
Secretary/Treasurer
Jacobus Borough Council

* - Denotes a change in subject