

Jacobus Borough Council Meeting
Meeting Date: October 7th, 2020

Call to Order

Council President Roger Coleman called the meeting to order at 7:00 p.m.

Opening Invocation and Pledge of Allegiance

Invocation was offered by Council President Roger Coleman and was followed by the Pledge of Allegiance led by Jill Conner.

Roll Call

Present were Roger Coleman, Lance Beard, Greg Gruendler, Donald Wright, Brian Dell, Jill Conner, Sandy Sheffer, and Sarah Doyle, Esquire.

Minutes and Treasurer's Report

- Minutes of September Council Meeting – Brian Dell made a motion to accept the September 2nd, 2020 Council Meeting minutes as written. The motion was seconded by Donald Wright. Motion carried unanimously.
- Treasurer's Report – Profit & Loss Statement for September was provided and reviewed by all. Included in the report was a statement of current balance in all bank accounts. A motion was made by Donald Wright to accept the September 2020 Profit & Loss Statement as presented. The motion was seconded by Brian Dell. Motion carried unanimously.

Persons on the Agenda/Public Participation

- James Rayburn, York Road Runners
Mr. Rayburn requested permission to hold the Annual Jacobus 5-miler scheduled for February 6th 2021. The route will remain as previous years and a chemical toilet will be placed by municipal building next to the basketball hoop. Donald Wright made a motion to approve the York Road Runners holding their event. The motion was seconded by Lance Beard. Motion carried unanimously.
- Grant Anderson, Site Design Concepts
Mr. Anderson presented his review of:
*Proposed project at 17 S Main Street, by developer Inch & Co. A new plan was submitted by Gordon Brown and Associates to Mr. Anderson, which differed from the previously approved land development plan for two buildings of eight apartment units each. The modifications were: i) The previously approved porous concrete was changed to conventional asphalt which would increase surface runoff. ii) The footprint of the approved seepage pits was increased to account for the increased runoff. iii) The approved grades were modified to eliminate grade change between front and rear of units. Donald Wright was opposed to these changes in plan as the increased surface runoff that would result from installing a non-porous surface will supercharge the adjacent creek that is already inundated with storm water issues. This runoff will also heavily impact adjacent property owners. Mr. Anderson proposed that he will arrange for a meeting with Borough attorneys to review the proposed plan to determine if the proposed modifications

are substantially different from the previously approved land development plan to warrant the requirement for Inch&Co to apply for approval of a new land development plan.

*Drainage issue on Greenbriar resulting in erosion at 9 Greenbriar. Mr. Anderson will explore the possibility of applying for a Dirt & Gravel Road Grant to address this issue. Donald Wright recommended assigning this project for 2022, repaving and altering the grade of this road so as to direct water flow towards inlets to mitigate water running through private properties.

*Hillside – Donald Wright proposed for stormwater mitigation to be a road project for 2021. He proposed that infiltration pits be placed along the road. A motion was made by Donald Wright to give Grant Anderson approval to start engineering design for stormwater management at Hillside. Motion was seconded by Lance Beard. Motion carried unanimously.

- Irene Rentzel & Douglas Jackson, 35 S Main Street
Mrs. Rentzel, whose horse pasture and barn is adjacent to 17 S Main Street, voiced her concerns about the development project taking place. She claims her property is already being “washed out” and that water is eroding her property as brush had been cleared at 17 S Main leaving dirt exposed. No barriers are present to stop the mud flow.
- Steve Overmiller, Goodwill Fire Co. #1
Mr. Overmiller together with Donald Wright presented a quote from Fire&Rescue Products for rescue tools from AMK. These tools are battery powered tools that work like hydraulic tools, useful in vehicular and structural excavations. They had both participated in the demo with these tools and believe that these are life-saving tools and could also possibly interest new members for the Fire Company. Brian Dell made a motion for Council to make a one time grant of \$15,000 to the Goodwill Fire Company’s Relief Fund for the dedicated purpose of buying the AMK rescue tools. If the money is not spent for the purchase of the tool, it shall be returned in the entirety to the Borough. The motion was seconded by Donald Wright. Motion carried unanimously.

Action to be Taken

Appointment of John Miller of MPL Law Firm as solicitor for the Zoning Hearing Board. Donald Wright motioned to reappoint Attorney John Miller of MPL Law Firm. Motion seconded by Brian Dell. Motion carried unanimously.

Borough Reports

- **Mayor & Emerg. Mgmt.** – Mayor Greg Gruendler presented: *YARPD report for August 2020 – 30.36 police service hours, 27.92 administrative hours, with a running total of -71.13 hours; 27 response calls, 6 of which were for medical emergencies; *Trick or Treat will be on October 31st from 6 to 8, with Fire Police coverage and YARPD has been notified as well.
- **Office Manager**
 - Klugh Animal Control Service contract term ends December 31st 2020. Donald Wright made a motion to renew the contract subject to solicitor’s final approval. The motion was seconded by Jill Conner. Motion carried unanimously.

- Cybersecurity – with increase in online work due to the pandemic, hackers are prevalent. National Institute for Standards and Technology showed an increase in cybercrime. As such, the Borough’s computer system should be protected against malware, spyware and ransomware. Donald Wright motioned to install Malwarebytes Premium. Motion was seconded by Brian Dell. Motion carried unanimously.
 - Foreign Fire Insurance Premium tax fund was received from the Auditor General in the amounts of \$10,041.82. This amount was given in the entirety to the Goodwill Fire Company Relief Fund.
 - New community park sign is fully installed and training for use of software has been completed. Requests for messages that have been received include that for a drive-in movie organized by the Springfield Township Recreation Board, Fish Fry organized by the Goodwill Fire Company, “Members Wanted” at the Goodwill Fire Company. Brian Dell suggested to increase the posting time for each message.
 - Mrs. Phyllis Bowers had generously donated a large quantity of American roadside flags to be displayed within the Borough. Lance Beard volunteered to place them accordingly.
 - Free courses attended through PSAB online in the evenings include topics such as federal and state legislative updates, managing municipal finances, and municipal roundtable discussions.
- **Solicitor**
 - Attorney Doyle presented the ordinance for the termination of the Jacobus Borough Sewer Authority. A motion was made by Donald Wright to approve the ordinance to terminate the Jacobus Borough Sewer Authority as presented. Motion was seconded by Brian Dell. Motion carried unanimously.
 - Attorney Doyle will advertise for the change in ordinance for Use Certificates. At the same time, she will look into revising and advertising the Borough’s ordinance for “Signs” and also Sunset clause pertaining to Land Development plans.
- **Streets**

Donald Wright motioned to approve Easy-Dig to fix potholes within the Borough before winter weather arrives. Motion was seconded by Sandy Sheffer. Motion carried unanimously.
- **Buildings and Grounds**
 - Mulch at Tot Lot on Farmington – Brian Dell recommended to have Yost’s Landscaping spread existing mulch around to cover the areas that are low in mulch.
 - Brian Dell updated on the Eagle Scout project that materials for the picnic table have been ordered with the help of Donald Wright. Brian Dell will be picking up the cost of these materials. The Eagle Scout candidate has also volunteered to paint the railing at the front of the Municipal Building.

New Business

Roger Coleman announced that the December 2nd Council Meeting will be his last meeting as he will be moving to Alabama.

Adjournment

A motion was made by Donald Wright to adjourn the meeting at 8:44 p.m. Sandy Sheffer seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Sue Cheah
Office Manager/Treasurer